



Ministry of Trade, Commerce, Food Security and Co-operative Development

National Competitive Bidding (NCB)

Invitation for Bids for Disposal of Used Vehicles

Tender No: MI/FIN/08/Vehicle Disposal

**Ministry of Trade, Commerce, Food Security and Co-operative Development
NO. 492, R.A.De Mel Mawatha,
Colombo-03**

November 2025



Ministry of Trade, Commerce, Food Security and Co-operative Development

Bid Reference No. MT/FIN/08/Vehicle Disposal

Invitation of Bids for the Disposal of Used Vehicles

01. On behalf of the Secretary, Ministry of Trade, Commerce, Food Security and Co-operative Development, the Chairman of the Ministry Procurement/Tender Committee (MPC) invites sealed Bids from bidders for the disposal of the twelve number of used vehicles.
02. The following Twelve (12) number of used vehicles could be inspected from 17/11/2025 to 19/11/2025 from 09.00 a.m. to 2.30 p.m. at the CWE Warehouse, No 100, D.R. Wijewardhane Mw. Colombo 10.

No.	Vehicle Re. No.	Brand/Model	Makes	Fuel Type	Production Year
1	WP KX 5XXX	Land Cruiser	Toyota	Diesel	2013
2	WP KT 0XXX	E300	Mercedes Benz	Petrol	2011
3	WP KY 7XXX	Defender	Land Rover	Diesel	2014
4	WP CAT 1XXX	Land Cruiser Jeep	Toyota	Diesel	2016
5	WP CAX 1XXX	Land Cruiser TX	Toyota	Petrol	2014
6	WP JK 7XXX	Land Cruiser Jeep	Toyota	Petrol	2004
7	WP KD 9XXX	Discovery 111 SE	Land Rover	Petrol	2007
8	WP CAR 7XXX	S300 Hybrid	Mercedes Benz	Diesel	2016
9	WP KI 4XXX	Land Cruiser Jeep	Toyota	Diesel	1998
10	WP KL 3XXX	Montero Car	Mitsubishi	Diesel	2011
11	WP KX 9XXX	Patrol	Nissan	Diesel	2014
12	WP KJ 8XXX	Camry Car	Toyota	Petrol	2010

03. Bidding document could be purchased after make a payment of a non-refundable fee and refundable deposit for Disposal of Vehicles to the Shroff of the Finance Division of the Ministry of Trade, Commerce, FoodSecurityand Co-operative Development from 9.00 a.m. to 3.00p.m. on 11/11/2025to 28/11/2025 as follows. The Original Payment Receipt of Refundable Deposit (General 172) should be attached with the Bidding Document.

No	Description	Non-refundable payment for Bidding Documents Rs.	Refundable Deposit for each Rs.
01	Used Vehicles Disposal	15,000.00	300,000.00

Bids may be deposited in the tender box at the Procurement Branch of the Ministry of Trade, Commerce, Food Security and Co-operative Development No.492,R.A.De Mel Mawatha, Colombo -03 on or before at 10.00 a. m. on 01/12/2025. Bids will be closed and opened immediately at 10.00 am on 01/12/2025 at M Floor, Ministry of Trade, Commerce Food Security and Co-operative Development, No.492,R.A.De Mel Mawatha,Colombo-03.The Bidders or their authorized representatives shall be allowed to witness at the opening.

04. The cost of transporting the disposed relevant vehicles should be borne by the bidders/buyers themselves.
05. The Ministry would not be taken any responsibility on the above Vehicles after the disposal.
06. Further details may be obtained from Senior Assistant Secretary 077-7570315 / 071-4741300
07. Late submissions will be rejected. Ministry Procurement Committee reserves the right to accept or reject any or all bids.

Chairman
Ministry Procurement/Tender Committee (MPC),
Ministry of Trade, Commerce, Food Security and Co-operative Development,
No. 492, R.A.De Mel Mawatha, Colombo - 03.

Section I. Instructions to Bidders (ITB)

A: General	
1.Scope of Bid	1.1 The Ministry Of Trade, Commerce, Food Security and Co-operative Development invites you to submit a Bid/ Bids for the Disposal of Used Vehicles as specified in Section III Schedule of Disposal vehicles. Upon receipt of this invitation you are requested to acknowledge the receipt of this invitation and your intention to submit a Bid/ Bids.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the sections indicated below. • Section I. Instructions to Bidders (ITB) • Section II. Data Sheet • Section III. Schedule of Disposal Vehicles • Section IV. Technical Specifications & Compliance with Specification (Not Relevant) • Section V. Bid Submission Form
C: Preparation of Bid	
3. Documents Comprising Your Bid	3.1 The Bidder shall comprise the following: (a). Bid submission form (b). Price Schedule
4. Bid Submission Form and Price Schedules	4.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested. 4.2 Alternative offers shall not be considered. The Purchasers are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.
5. Prices	5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the price schedules. 5.2 Bidders can submit bids for total lot or individual vehicles and the highest prices quoted Bidder will be selected for each vehicle separately for the purpose of disposal of relevant vehicles. 5.2 Prices quoted by the Bidder shall be fixed during the vendor's performance of the contract and not subject to variation on any account. A Bid submit with and adjustable price shall be treated as nonresponsive and may be rejected.

6. Currency	6.1 The Bidder shall quote only in Sri Lankan Rupees.
7.Period of Validity of Bids	7.1 Prices shall remain valid for the period of sixty (60) days after the Bid submission deadline date. (until 01/02/2026)
8.Format and signing of Bids	8.1 The Prices shall be typed or written in indelible ink and shall be submitted with a signature of an authorized person which must be supported by an original Power of Attorney or Board Resolution as proof of authorization.
D. Submission and Opening of Bids	
9.Submission of Bids	9.1 Bidder may submit their bids by Register Post or by hand in sealed envelopes addressed to the Ministry of Trade, Commerce, Food Security and Co-operative Development as “Disposal of Vehicle”. 9.2 If the Bid is not sealed and marked as required, the MPC will assume no responsibility for the misplacement or premature opening of the Bids.
10.Deadline for submission of Bids	10.1 Bids must be received by the Ministry at the address set out in section II, “Data Sheet” and no later than the date and time as specified in the data sheet.
11.Late Submission of Bids	11.1 The Ministry shall reject any Bids that arrive after the deadline for submission of Bids, in accordance with ITB Clause 11.1.
12. Opening of Bids	12.1 The Seller shall conduct the opening of Bids in public at the address, date and time specified in the data sheet. 12.2 Bidders or their authorized representative may be present and mark its attendance.

E: Evaluation and Comparison of Bids	
13. Clarifications	13.1 To assist in the examination, evaluation and comparison of the bids, the Ministry may, at its discretion, ask any Bidder for a clarification of its prices. Any clarification submitted by a Bidder in respect to its bids which is not in response to a request by the purchase shall not be considered. 13.2 The purchaser's request for clarification and the response shall be in writing.
14. Responsiveness of Bids	14.1 The Bid Evaluation Committee / Procurement Committee Ministry will determine the responsiveness of the Bidder to the documents based on the Prices of the Bids received. 14.2 If a Bidder is evaluated as not substantially responsive to the documents issued, it may be rejected.
15. Evaluation of Bids	15.1 The Ministry shall evaluate each Bidder that has been determined, to be substantially responsive highest price. Each vehicle considers for sale, based on the Highest Individual Bid Price received.
16. Ministry Right to Accept any Bids, and to Reject any or all Bids	16.1 The Ministry Procurement Committee reserves the right to accept or reject any bid, and to annul the process and reject all bids at any time prior to acceptance, without thereby incurring any liability to Bidders.
F: Award of Contract	
17. Acceptance of the Bids	17.1 The Ministry will accept the Bids of the Bidders whose offer has been Determined to be the highest evaluated bid and is substantially responsive to the document issued.
18. Notification of acceptance	18.1 Prior to the expiration of the bid validity period, the Ministry will notify the successful Bidder, in writing. From the date of that letter the selected bidder (Buyer) should settled the total Bid price to the Secretary, Ministry of Trade, Commerce, Food Security and Co-operative Development in cash and withdraw the respective vehicles from the CWE Warehouse premises and need to transfer of the ownership of the vehicles within 07 days. 18.2 After the Full payment of Bid Price Ministry will take necessary action to transfer of ownership of the vehicle in accordance with rules and regulations of the Department of Motor Traffic. 18.3 The cost of transporting the relevant vehicles should be borne by the Bidder themselves. 18.4 After the sale / disposal of the vehicles mentioned above, the Ministry is not responsible.

Section II: Data Sheet

ITB Clause Reference	Details								
1.1	The Procuring Entity is : Ministry of Trade, Commerce, Food Security and Co-operative Development. Address : No. 492, R.A.De Mel Mawatha, Colombo 03.								
	Address for Submission of Bids is; The Chairman, Ministry Procurement/Tender Committee, Ministry of Trade, Commerce, Food Security and Co-operative Development. No. 492, R.A.De Mel Mawatha, Colombo 03. T.P. No. : Senior Assistant Secretary 077-7570315 / 071-4741300 Deadline for submission of Bids is; On or before 10.00 a.m. on 01/12/2025								
	The Bids shall be opened at the following address. Conference Room, Mezzanine (M Floor) , Ministry of Trade, Commerce, Food Security and Co-operative Development, No. 492, R.A.De Mel Mawatha, Colombo 03. Time: 10.00.am Date: 01/12/2025								
Physical Inspection	The relevant Twelve (12) numbers of used vehicles could be inspected from 09.00 a.m. to 2.30 p.m. on 17/11/2025 to 19/11/2025 during working days at, CWE Warehouse, No.100, D.R.Wijewardhane Mw, Colombo 01.								
Deposit	(i) Bidding document could be purchased after make a payment of non-refundable fee and refundable deposit for each Disposal Vehicles to the Shroff of the Finance Division of the Ministry at 9.00 a.m. to 3.00p.m from 11/11/2025 to 28/11/2025 as follows. The Original Payment Receipt of Refundable Deposit (General 172) should be attached with the Bidding Document. (All payments should be made in cash.) <table><tr><th>No</th><th>Description</th><th>Non-refundable payment for Bidding Documents Rs.</th><th>Refundable Deposit for each Rs.</th></tr><tr><td>01</td><td>Disposal Vehicles</td><td>15,000.00</td><td>300,000.00</td></tr></table> (ii) The validity period of the Bid shall be until 01/02/2026 (60 Days).	No	Description	Non-refundable payment for Bidding Documents Rs.	Refundable Deposit for each Rs.	01	Disposal Vehicles	15,000.00	300,000.00
No	Description	Non-refundable payment for Bidding Documents Rs.	Refundable Deposit for each Rs.						
01	Disposal Vehicles	15,000.00	300,000.00						

Section III. Schedule of Disposal Vehicles

No.	Vehicle Re. No.	Brand/Model	Makes	Fuel Type	Production Year	Remarks
1	WP KX 5XXX	Land Cruiser	Toyota	Diesel	2013	**
2	WP KT 0XXX	E300	Mercedes Benz	Petrol	2011	**
3	WP KY 7XXX	Defender	Land Rover	Diesel	2014	**
4	WP CAT 1XXX	Land Cruiser Jeep	Toyota	Diesel	2016	
5	WP CAX 1XXX	Land Cruiser TX	Toyota	Petrol	2014	
6	WP JK 7XXX	Land Cruiser Jeep	Toyota	Petrol	2004	
7	WP KD 9XXX	Discovery 111 SE	Land Rover	Petrol	2007	
8	WP CAR 7XXX	S300 Hybrid	Mercedes Benz	Diesel	2016	
9	WP KI 4XXX	Land Cruiser Jeep	Toyota	Diesel	1998	
10	WP KL 3XXX	Montero Car	Mitsubishi	Diesel	2011	
11	WP KX 9XXX	Patrol	Nissan	Diesel	2014	
12	WP KJ 8XXX	Camry Car	Toyota	Petrol	2010	

** Following vehicles needed to be paid custom duty

WP KX 5XXX	Rs.1,131,408.00
WP KT 0XXX	Rs. 74,930.00
WP KY 7XXX	Rs. 566,523.00

For the payment of custom duty please contact Senior Assistant Secretary 077-7570315 / 071-4741300

Section V: Bid Submission Form

Date.....

To: **Secretary, Ministry of Trade, Commerce, Food Security and Co-operative Development**

I, the undersigned, declare that:

- a) I have examined and have no reservations to the documents issued;
- b) I offer the bid to purchase in conformity with the Bidding Document and in accordance with the removal of vehicles within seven days after Letter of Acceptance.
- c) The total value of my bid is:
.....
.....
..... [Insert the total bided price in words and figure]
- d) My bid shall be valid for the period of 60 days from the date fixed for the bid submission deadline in accordance with the document and it shall remain binding upon me and may be accepted at any time before the expiration of that period;
- e) I understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- f) I understand that you are not bound to accept the highest evaluated bid or any other bid that you may receive.
- g) I understand that if my bid accepted by you, the tender I should bear the all transport and other charges to remove the vehicles.
- h) I understand that the final decision for the disposal of used vehicles is with the Ministry Procurement Committee.

Signed:

[Insert signature of person whose name and capacity are shown]

Name:

[Insert complete name of person signing the bid submission form]

Dated:

Note: The Bid Submission Form shall be submitted with the signature of an authorized person, which must be supported by on Original Power of Attorney or Board Resolution as proof of authorization.

Price Schedule

No.	Vehicle Re. No.	Brand/Model	Makes	Fuel Type	Production Year	Refundable Deposit (General No 172)	Bid Value Rs.
1	WP KX 5XXX	Land Cruiser	Toyota	Diesel	2013		
2	WP KT 0XXX	E300	Mercedes Benz	Petrol	2011		
3	WP KY 7XXX	Defender	Land Rover	Diesel	2014		
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12	WP KJ 8XXX	Camry Car	Toyota	Petrol	2010		

I certify that, I have paid Non – Refundable fee of Rs..... and Refundable Deposit of Rs..... for the above tender and I submit the original Receipt of General 172 herewith.

Name of Bidder Signature of Bidder.....
 Telephone Number NIC No
 Date.....

Note: The Price Schedule shall be submitted with the signature of an authorized person, which must be supported by on Original Power of Attorney or Board Resolution as proof of authorization.